

St Monica's R.C. High School



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Headteacher: Mrs. A.M. Hainsworth, BSc

9th October 2018

Dear Parent/Guardian,

I write to you regarding the upcoming exchange with our partner school in Valencia as your child has been selected to take part in this fantastic experience.

Firstly, I confirm that the cost of the exchange is £550. We kindly ask that you pay a £50 deposit as soon as possible via ParentPay and ensure that the remaining £500 is settled before the end of March 2019. We would suggest that payment of £100 a month be made in November to March inclusive.

As you are aware the Spanish exchange students from Santa Maria Marianistas, Valencia will be arriving in Manchester on Friday 16th November and staying for a week before returning to Spain on Friday 23th November. As our Spanish guests will arrive on the morning of Friday 16th they will be met at Manchester airport and brought back to school to spend the day doing various activities with their exchange partners from St. Monica's so that they have the opportunity to get to know each other before going off to spend the weekend together. In order to allow me to discuss the expectations of the exchange and the itinerary for the week I invite you to come into school for a meeting at 6pm on Tuesday 16th October. Please let me know as soon as possible if you will be able to attend the meeting by returning the below slip.

The Spanish exchange students have a range of trips and activities planned for them during the school day and should be brought into school with your child at the normal time each day. The Spanish pupils should be taken to the chapel by their exchange partner before going to morning registration. St. Monica's pupils will be involved in the activities planned for Friday 16th in school but will not accompany the Spanish pupils on the trips to avoid missing any work.

We will discuss the itinerary for the week during our meeting on 16th October but please feel free to plan any activities that you consider suitable for your Spanish guests in the evenings and at the weekend and please do not feel obliged to go to great expense or to go out every evening. We would just ask that you ensure that if you are staying at home that activities be planned and time be structured.

Should you have any questions or wish to discuss any points before please feel free to contact me either by phone or by e-mail at s.higham@stmonicas.co.uk

Kindest regards

Mr. S Higham

Teacher of MFL

Reply Slip- Spanish Exchange Meeting

I, the parent/guardian of _____ will/will not be attending the meeting on Tuesday 16th October.

Signed _____

