

St Monica's R.C. High School



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Headteacher: Mrs. A.M. Hainsworth, BSc

2nd October 2018

Dear Parent / Carer,

St Monica's is holding a New Intake Evening on **Thursday 11th October**, providing parents with information about the initiatives we run as a school.

As your child is making excellent progress in English and takes an active role in the extra-curricular activities offered by the department, we would very much like them to help take part in the evening.

Your child will assist the English teachers in running a series of small activities for the prospective pupils and their parents, as well as answering any questions that they might have.

Your son / daughter will be expected to be in full uniform and will need to be at school for 5.30pm and the evening should be finished by 7.30pm.

If you would like your son / daughter to attend the New Intake Evening, please complete the attached consent form and return it to Room 61 by **Monday 8th October**.

I would like to take this opportunity to thank you for your continued support of the school.

Yours faithfully,

Mrs O Spedding

Second in Department



Reply Slip – New Intake Evening

PUPIL NAME..... FORM.....

I would/would not* like my son/daughter to help the English department with the New Intake Evening.

SIGNED..... (PARENT/CARER)

*delete as necessary

