

St Monica's R.C. High School



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Ref: letters/school gateway comms

7th September 2018

Dear Parent/ Carer,

SCHOOL GATEWAY/SCHOOL COMMS

Improved text messaging system – and you can help the school save money

From time to time, we send information to parents via text message to your mobile phone. A new, free, smartphone app for parents is now available for download called 'School Gateway' for Apple (iOS 8 on the iPhone 4S or later, iPad, iPod Touch) and Android (4.0) devices.

If you haven't done so already please could you download this new app to your phone (it's free) as it will help us improve communication with parents – and save the school money.

The set-up process is simple and will take no more than a couple of minutes:

1. Search for "School Gateway" in the Apple App Store/Google Play or on your phone go to www.schoolgateway.com/apple (Apple) or www.schoolgateway.com/android (Android).
2. Install the app and if you are asked then say yes to "Allow Push Notifications"
3. When you launch School Gateway for the first time, please select 'New User' and enter the email address and mobile telephone number you have registered with the school. If this is not the same as the school has on file it will not let you activate the account.
4. The system will send a PIN code to your phone; please enter this PIN code and the app will be activated for you.

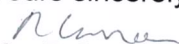
As soon as you've got the system set-up, all of the text messages we send you will appear in the app; you'll receive notifications/alerts as normal.

If you've recently changed your email address or mobile telephone number, please let the school know via the school email address: stmonicas@bury.gov.uk so we can update our records.

Thank you for your continued support with improving school systems.

Please do not hesitate to contact me should you need anything further.

Yours sincerely,


Mrs R Cannon

Business and Premises Manager

Email: r.cannon@stmonicas.co.uk

Telephone: 0161 773-6436 option 3